

Checklist for 2021-2022 Application

- Please use this checklist as a guide to ensure your application is complete prior to submission.
- All requirements must be complete and submitted by due date to be considered for funding.

NEW AND RECOMPETE APPLICATIONS

Done	Documentation required	Due Date
	New and Recompete: Letter of Intent to Apply - email grants@serveminnesota.org	Oct 16, 2020 (5:00pm)
	Completed application in eGrants	Nov 6, 2020 (5:00pm)
	Completed ServeMinnesota Budget form – email grants@serveminnesota.org	
	Evidence Base Documentation if claiming preliminary, moderate or strong evidence – email grants@serveminnesota.org	
	CNCS Operational and Financial Management Survey – email grants@serveminnesota.org	
	Completed ServeMinnesota Financial Management Survey – email grants@serveminnesota.org	
	A-133 audit or standard financial audit – email grants@serveminnesota.org	
	Final application in eGrants (all revisions must be complete)	Dec 11, 2020 (5:00pm)
	Evaluation Report (if applicable) – email grants@serveminnesota.org	
	Labor Union Concurrence (if applicable) – email grants@serveminnesota.org	
	Federally Debt Delinquency (if applicable) – email grants@serveminnesota.org	
	Rural Intermediaries: Letters of Support from the Consortium Members (if applicable) - email grants@serveminnesota.org	
	Entities Applying on Behalf of a Federally Recongized Tribe (if applicable): Sanctioning Resolution Adobpted by the Tribal Council of each Indian Tribe - email grants@serveminnesota.org	

CONTINUATION APPLICATIONS

Done	Documentation required	Due Date
	Completed application in eGrants	Dec 11, 2020 (5:00pm)
	Completed ServeMinnesota Budget form – email grants@serveminnesota.org	
	A-133 audit or standard financial audit – email grants@serveminnesota.org	