Checklist for 2026-2027 Application

- Please use this checklist as a guide to ensure your application is complete prior to submission.
- All requirements must be complete and submitted by due date to be considered for funding.

NEW AND RECOMPETE APPLICATIONS

Done	Documentation required	Due Date
✔	**New: Concept Paper (narrative and logic model) - email** grants@serveminnesota.org	**Nov 14, 2025 (5:00pm)**
✔	**Recompete: Letter of Intent to Apply - email** grants@serveminnesota.org	
	Completed application in eGrants per ServeMinnesota invitation for new applicants	**Feb 27, 2026 (5:00pm)**
	Completed ServeMinnesota Budget form – email grants@serveminnesota.org	
	Evidence Base Documentation if claiming preliminary, moderate or strong evidence – email grants@serveminnesota.org	
	Recompete: Evaluation Plan Summary using the AmeriCorps form – email to grants@serveminnesota.org	
	Evaluation Report (if applicable) – email grants@serveminnesota.org **The report must be in MS Word with a title page that includes: AmeriCorps grant ID for the project evaluated, name of the project, and date of completion of the report.**	
	AmeriCorps Operational and Financial Management Survey as Word document – email grants@serveminnesota.org	
	ServeMinnesota Financial Management Survey – email grants@serveminnesota.org	
	Final application in eGrants (all revisions must be complete)	**March 18, 2026 (5:00pm)**
	A-133 audit or standard financial audit – email grants@serveminnesota.org **or mail to ServeMN**	
	Labor Union Concurrence (if applicable) – email grants@serveminnesota.org **with title page that includes legal applicant name and application ID**	
	Entities Applying on Behalf of a Federally Recongized Tribe (if applicable): Tribal organization eligibility documentation - email grants@serveminnesota.org **with title page that includes legal applicant name and application ID**	

CONTINUATION APPLICATIONS

Done	Documentation required	Due Date
	Completed application in eGrants	**Feb 27, 2026 (5:00pm)**
	Completed ServeMinnesota Budget form – email grants@serveminnesota.org	
	A-133 audit or standard financial audit – email grants@serveminnesota.org **or mail to ServeMN**	